

PUBLIC COURSE CALENDAR - 2025

	In Person		Virtual											
ACCOUNTABILITY & GOVERNANCE														
Name of the course	Book	Course Fee	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Accountability & Governance for Arm's Length Bodies	Book	£650	21		5			17				2	19	
Being An Effective Non-Executive Director	Book	£650		5			8				3			
Introduction To Audit & Risk Assurance Committees	Book	£650			6		20					21		
Public Accountability for New Accounting Officers	Book	£650		26		29			17			7		
Chairing Meetings	Book	£625	23			24		10			16			
COMMUNICATIONS														
Name of the course	Book	Course Fee	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Complete Crisis Communications – How To Lead When Things Go Wrong	Book	£595			27			24						
Report Writing	Book	£595	29		12			19			17		5	
Mastering Great Performances in Public Presentation	Book	£595		19			29				23		27	
Persuasive Storytelling	Book	£595		4	18							16		
Speechwriting	Book	£595		13		8	22		16		9			
Writing and Delivering Effective Briefings	Book	£625	23		6		22							
Precise Writing with Impact	Book	£595	15			9			10			16		
DATA, DIGITAL & TECHNOLOGY														
Name of the course	Book	Course Fee	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Data Visualisation: Bringing Data To Life	Book	£595		20			14		22			15		4
Turning Data Into Insights: Data Driven Decision Making	Book	£595			20								5	

FINANCIAL MANAGEMENT

Name of the course	Book	Course Fee	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Achieving Value for Money	Book	£595		4										
Creating Effective Business Cases	Book	£625		6										
Finance For Non-Finance Managers	Book	£625	28		20		7		9		16		12	
Risk Management	Book	£595		6		3		18				8		3

FUNDAMENTALS OF PUBLIC ADMINISTRATION & GOVERNMENT

Name of the course	Book	Course Fee	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
How does Whitehall really work?	Book	£595	30		26			24			23		27	

HUMAN RESOURCES

Name of the course	Book	Course Fee	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
HR For Non-HR Managers	Book	£595			19				24			15		

LAW AND LEGAL AWARENESS

Name of the course	Book	Course Fee	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Legal Awareness for Regulators	Book	£595			12							22		

LEADERSHIP AND MANAGEMENT

Name of the course	Book	Course Fee	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Coaching and Mentoring Skills for Leaders	Book	£650		12			20							
Emotional Intelligence Leadership	Book	£675			18			5						
Introduction to Management	Book	£595		27							9			
Leading With Impact and Purpose	Book	£650	29				21		15			21		
Strategic Thinking	Book	£625				15		26				28		10
Transforming Meetings by Creating a Thinking Environment	Book	£595			4		29							
Managing change in a VUCA World	Book	£595		18										

PERSONAL DEVELOPMENT

Name of the course	Book	Course Fee	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Assertiveness For Women	Book	£625		25			28		23		10		20	
Building Relations & Asserting Influence	Book	£595		11			13				30		25	
Overcoming Impostor Syndrome	Book	£595		12		9		11				14		
Planning for Retirement	Book	£650			11	10		12	10			9	13	

POLICY SKILLS

Name of the course	Book	Course Fee	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Effective Policy Making	Book	£625	21		4		21		8		11		11	
Policy Implementation: Delivering Results	Book	£595		11		24		12				23		

HOW TO BOOK

Website

1. Your fastest option: Book your course using our online booking form:

<https://www.civilservicecollege.org.uk/training>

2. Select the **"BOOK"** button and fill in the booking form.

3. A representative will contact you via email to confirm your booking and assist you with next steps after registration

Email

Email giselle@civilservicecollege.org.uk or swetha@civilservicecollege.org.uk to receive more information about your selected training course.

GROUP DISCOUNTS

We offer a group discount for 3 or more participants booked at a time.

CONTACT US

Contact our UK bookings team on **+44 (0) 208 069 9002**.

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